



AGENDA

Nominations & Elections Committee

Monday, September 19, 2022

1:30pm

West Center, Room 2 / Zoom

GVR's Mission Statement: "To provide excellent facilities and services that create opportunities for recreation, social activities, and leisure education to enhance the quality of our members' lives."

Committee: Beth Dingman (Chair), Gail Ault, Barbara Blake, Regina Ford, Marilyn Luehrmann, Arthur Mournian, Lu Sampson, Gail Vanderhoof, Scott Somers (CEO), Nanci Moyo (Administrative Supervisor/Liaison)

Agenda Topic

1. Call to Order / Roll Call - Establish Quorum

2. Approve Meeting Minutes: May 16 and July 18, 2022

3. Chair Comments

4. Business

- a. Recruiting Ideas and Organization
- b. Organize Candidate Briefing November 9, 10am Room 2
- c. Election Process Overview (Staff)

5. Member Comments

6. Adjournment

Next Meeting: Monday, October 17, 2022, WC Room 2 / Zoom, 1:30-3:00pm



MINUTES

Nominations & Election Committee

Monday, May 16, 2022

1:30pm

West Center, Room 2 / Zoom

Attendees: Beth Dingman (Chair), Gail Ault, Barbara Blake, Regina Ford, Arthur Mournian, Gail Vanderhoof, Kathi Bachelor (President), Scott Somers (CEO), Nanci Moyo (Liaison)

Absent: Marilyn Luehrmann, Lu Sampson

Visitors: 3

Agenda Topic

1. **Call to Order:** Chair Dingman called the meeting to order at 1:30pm MST.
2. **Roll Call / Establish Quorum:** Roll call was taken and a quorum of committee members were present.
3. **Approve N&E Meeting Minutes of March 21, 2022**
MOTION: Mournian/seconded to approve the N&E Minutes for March 21, 2022
Passed: 5 yes / 1 abstain (Ault)
4. **Chair Comments:**
 - Chair Dingman welcomed the Committee and held introductions of the Committee members.
 - Returning Committee members are encouraged to share their knowledge from past experiences.
 - The election process is too long and would like to find ways to shorten the process.
 - Discuss and implement ways to increase people's participation in running for a position on the Board, and work on increasing the percentage of those who vote.
5. **Business**
 - a. Review the N&E Charge from the CPM: Provided in the packet.
 - b. Summary of 2022 Election Results: Provided in the packet.
 - c. Discuss the Election Timeline as it Relates to Bylaws and CPM:
Highlights of discussion:

- There is a discrepancy between the Bylaws and the CPM regarding whether the slate of candidates is presented to the Board 120 days (CPM) or 90 days (Bylaws).
- The N&E Committee will write up a change in the CPM removing the 120 days and changing it to 90 days to forward to the Board Affairs Committee (BAC) for review.
- N&E Committee members need time to seek out candidates to nominate for Board positions. Send letters to Club Presidents and HOA Chairs to seek possible candidates.
- Communication for the election needs to be included in print media and electronically. Involve Natalie Whitman, Communications Manager, early so she understands the N&E needs. Provide all information in as much print and electronic avenues to reach the largest audience.
- Suggestion to have voting as early as January 15 – January 30 with ballots sent in the mail. A new board could be in place in February and begin working. Other possibilities could be voting for 3 weeks from January 25 – February 15.
- Have the voting period three weeks to accommodate for the mailed-in ballots.
- The timeline to be worked on and brought back to the N&E Committee.

6. Member Comments: 1

7. Adjournment:

MOTION: Mournian moved / seconded to adjourn the meeting at 2:48pm MST.

Passed: unanimous

Next Meeting: June 20, 2022, 1:30-3:00pm, West Center, Room 2 / Zoom



MINUTES

Nominations & Elections Committee

Monday, July 18, 2022, 1:30pm
WC Room 2 / Zoom

Attendees: Beth Dingman (Chair), Regina Ford, Marilyn Luehrmann, Arthur Mournian, Lu Sampson, Gail Vanderhoof, Nanci Moyo (Liaison)

Absent: Gail Ault, Barbara Blake

Visitors: 2

- 1. Call to Order/ Roll Call – Quorum:** Chair Dingman called the meeting to order at 1:30pm MST. A quorum of committee members were present.
- 2. Chair Comments –** Board Affairs Committee approved to recommend to the Board the N&E Committee request for Part 3 Committees: Section 6 – 3.6.2.A.2 change from submitting a slate of qualified candidates to the Board 120 days prior to the Annual Meeting to 90 days. This will go to the Board at the September Regular meeting. The N&E Committee goals are to 1) Establish a timeline for elections; 2) Discuss recruiting ideas; 3) Forum and questions for candidates; and 4) Leave the voting and election process to the staff.
- 3. Business**
 - a. Discussion on Recruiting Candidates:
 - Advertise recruiting ideas included GVR Now, eBlast, Nextdoor, a table at the East Side Pool opening on October 27.
 - Suggestion of going to clubs and HOAs to recruit for the Board. It was decided to go to the Green Valley Council (GVC) meeting where HOA Presidents attend and give them printed information to take back to the HOAs.
 - Hold a Candidate Briefing, for interested candidates, on November 9 at 2pm in Room 2.
 - b. Discussion on Election Process (Bylaws and CPM):
 - Staff will seek answers to paper ballot suggestions including if an announcement can be sent with the invoices with instructions to receive a paper ballot; if Vote-Now can mail paper ballots as soon as requested from an individual; and if paper ballots can be mailed a week before voting starts. These answers will be brought back to the N&E Committee in August.
 - c. Discussion on Timelines and Forums:
 - Discussed and agreed upon timeline:
December 5 – Candidate applications available
December 22 – Candidate applications due

January 2 – Petition applications available
January 19 – Petition applications due
January 25 – Slate of candidates submitted to the Board
January 27 – Slate of candidates submitted to the membership
February 23 – Forum at West Center 10am
February 22 – Candidate Meet-n-Greet before and after Regular Board Meeting
February 27 or March 1 – Forum at West Center 6pm
March 6 – Voting begins
March 23 – Voting ends
March 23 after 4pm – Elected, non-elected, Board, membership and newspapers are notified of the results.

4. Member Comments: 1

5. Adjournment – Meeting adjourned at 2:52pm MST.

NOTICE OF ACTION WITHOUT MEETING: The Nominations and Elections Committee approved for the Board Affairs to review a change to Part 3: Section 6 - 3.6.2.A.2 "Submit a slate of qualified candidates to the Board of Directors at least one hundred and twenty (120) days prior to the Annual Meeting." Change to read: "Submit a slate of qualified candidates to the Board of Directors at least 90 days prior to the annual meeting." Nominations and Elections Committee approved via email unanimous consent on June 23, 2022.

Next Meeting: Monday, August 15, 2022, WC Room 2 / Zoom, 1:30-3:00pm



Green Valley Recreation, Inc.

N&E Committee

Recruiting

Prepared By: Nanci Moyo, Admin. Sup.

Meeting Date: September 19, 2022

Presented By: Beth Dingman, Chair

Originating Committee / Department:

N&E Committee

Action Requested:

Committee discuss Board Director recruitment ideas and ways to organize for recruiting. Prepare a plan for committee to follow for this upcoming election and future elections.

Background Justification:

Bylaws charge to Nominations and Elections Committee:

ARTICLE V — ELECTION OF DIRECTORS

Section 2: Nominating Process

A. The Nominations & Elections Committee shall conduct a search of regular members and select for nomination a slate of Directors. As part of its search, the Nominations & Elections Committee shall request names of possible nominees from members. The slate of nominees shall be posted and be available to all regular members at least 90 days prior to the Annual Meeting.

Suggestions:

- 1) Send letter to every Club and encourage members to run for the Board.
- 2) Send letter to HOA Presidents to encourage members to run for the Board.



Green Valley Recreation, Inc.

N&E Committee

Candidate Briefing

Prepared By: Nanci Moyo, Admin. Sup.

Meeting Date: September 19, 2022

Presented By: Beth Dingman, Chair

Originating Committee / Department:
N&E Committee
Action Requested:
Organize the logistics for the Candidate Briefing.
Ideas for Jobs to Do:
1) MC
2) Speakers
3) Timeline
4) PowerPoints
5) Handouts
6) Q&A
7) Refreshments

- 1) MC
- 2) Speakers
- 3) Timeline
- 4) PowerPoints
- 5) Handouts
- 6) Q&A
- 7) Refreshments



Green Valley Recreation, Inc.

N&E Committee

Election Process

Prepared By: Nanci Moyo, Admin. Sup.

Meeting Date: September 19, 2022

Presented By: Nanci Moyo, Admin. Sup.

Originating Committee / Department: Staff
Action Requested: Review the Election Process
Background Justification: Give N&E Committee an understanding of the process and allow for an exchange of ideas.
Staff Recommendation: <ol style="list-style-type: none">1) Discussion on paper ballots2) Discussion on Campaigning – CPM on Campaigning
Attachments: <ol style="list-style-type: none">1) Election Timeline2) CPM Campaigning Guidelines



TIMELINE: ELECTION, BALLOT, ANNUAL MEETING 2023

November 29, 2022, (120 days to annual meeting) Slate of candidates presented to Board of Directors thru Email

- **At least 120 days prior to annual meeting (CPM) GOING TO WORK WITH BAC TO CHANGE THIS**

November 9, 2022, 10am Candidate briefing WC Rooms (to provide potential candidates a chance to ask questions and receive information)

December 5, 2022, Candidate Applications available

December 14, 2022, 2pm Board of Directors Meeting – SET THE RECORD DATE

December 19, 2022, 1:30pm N&E Committee Share draft and get approval of the Annual Meeting announcement and Ballot by N&E

December 22, 2022, 4 p.m. Candidate application deadline

- Candidate eligibility verified

January 2, 2023, Petitioner Candidate Applications available

January 9, 2023, Draft Ballot to Attorney for review

January 13, 2023, Attorney reviewed draft ballot returned to staff

January 19, 2023, 4pm Petitioner Candidates Applications due and vetted by January 24, 2023.

- Petition deadline for Bylaws changes or Petition Board of Directors Candidates
- Email notification sent to N&E Committee and Board of Directors
- Not less than 60 days prior to annual meeting (Bylaws)
- At least 60 days prior to annual meeting (CPM)

January 23, 2023,

January 25, 2023, 2pm Board of Directors Meeting – Slate of Candidates announced

January 27, 2023, 60 days to annual meeting / Slate of candidates presented to GVR Members – eblast and media

January 30, 2023, Record Date – Unknown until Board votes

- No more than 30 days prior to election (CPM) CHECK THIS!
- Set at January 26, 2023, Board of Directors Meeting or set at the Dec. BOD Regular Mtg.

February 1, 2023, Last day to withdraw candidacy and have name removed from ballot

February 2, 2023, Annual Meeting information insert and mailing list to printer/electronic balloting firm

February 3, 2023, 10am Board Candidate Orientation

February 6, 2023, All documents for candidates and bylaws turned in

February 6 – 8, 2023, Candidate Interviews for Website

February 20, 2023, Notice of Annual Meeting / electronic voting instructions mailed via USPS to members

- At least 30 days prior to annual meeting (Bylaws)

February 22, 2023, Board of Directors Meeting

February 22, 2023, Candidate Meet & Greet before and after Board of Directors Meeting

February 23, 2023, 10am Forum – West Center

February 27 or March 1, 2023, 5pm Candidate Forum – West Center

March 6 – March 23, 2023, Membership voting

March 23, 2023, Voting deadline paper and electronic ballots 4pm

- At least five days prior to annual meeting (CPM)

March 23, 2023, Election results reported to GVR Corporate Secretary

- At least two business days prior to Annual Meeting (CPM)
- Corporate Secretary reports election results to Board President and CEO, notifies candidates and results are published in eBlast

March 29, 2023, Annual Meeting of the Corporation

- Within 90 days of year end (Bylaws)
- Special Meeting after Annual Meeting to Elect Board Officers

Part 1 Membership and Facilities

Section 2 Use of GVR Facilities

1.2.7 Political Activities

A. GVR Members may circulate petitions and/or solicit support or opposition of GVR candidates or ballot issues in GVR facility lobby areas, common areas, and parking lots as long as such activities do not interfere with GVR operations or facility reservations or violate fire code regulations as determined by GVR staff.

B. Surveys, opinion polls and questionnaires related to GVR affairs, and distributed on GVR property, may be circulated by members only after being reviewed by GVR administration for accuracy and suitability.

C. GVR facility areas may be rented for political party meetings, campaign events, polling places, and informational presentations such as candidate forums or town hall meetings, whether related to GVR elections or outside political causes, subject to space availability.

D. Advertising or promotional signage for non-GVR elected positions (e.g., public sector election campaigns), including solicitation of support/opposition regarding candidates or ballot issues is NOT permitted on GVR property except as follows:

1. Within rented meeting space during the rental period; or
2. In public areas and parking lots of a GVR facility being used as a polling place on election day or as an early voting site during the period of early voting.